



Tuesday, June 6, 2017

**NOTICE OF EXECUTIVE SESSION, REGULAR SESSION, WORK SESSION AND
SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS,
BOARD OF DEPOSITS AND THE BOARDS OF DIRECTORS OF THE
COCONINO COUNTY FLOOD CONTROL DISTRICT,
COCONINO COUNTY JAIL DISTRICT,
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT,
COCONINO COUNTY LIBRARY DISTRICT,
KACHINA VILLAGE COUNTY IMPROVEMENT DISTRICT,
NORTH STARDUST AND ANTELOPE COUNTY IMPROVEMENT DISTRICT AND
THE TUSAYAN SPECIAL STREET LIGHTING DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**10:00 a.m. – Executive Session
Regular Session immediately following
1:15 p.m. – Work Session
Immediately followed by Special Session
Work Session continued**

**Executive Sessions to be held in the Second Floor Conference Room
Regular Session, Work Session and Special Session to be held
in the First Floor Conference Room
219 E. Cherry Ave.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Executive Session:

1. Discussion and consultation with attorneys to consider the Board's position, obtain legal advice, and give instructions to counsel regarding Morris Notice of Claim. Pursuant to ARS 38-431.03(A)(4) the Board may enter into executive session. **County Attorney**

The Board will resolve as the Toho Tolani Improvement District Board of Directors.

2. Discussion with attorneys regarding the status of and developments in A. Miner Contracting v. Toho Tolani Improvement District, Coconino County, and Entellus, Inc., CV 2005-009781. Pursuant to A.R.S. Sec. 38-431.03(A)(4), the Board may vote to go into Executive Session. **County Attorney**

The Board will resolve as the Board of Supervisors.

Regular Session:

Call to Order:

Pledge of Allegiance:

Call to the Public:

Proclamation:

3. Proclamation recognizing June 7, 2017 as Coconino County Cultural Diversity Day. **Human Resources**

Board of Supervisors Consent Agenda:

4. Approve the minutes from the Board of Supervisors' meetings held on May 1, 2017, May 2, 2017, May 3, 2017, May 4, 2017, May 5, 2017, May 7, 2017, May 8, 2017, May 9, 2017 and May 10, 2017.
5. Ratify and/or approve all warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
05/11/17	91707478-91707656	\$1,957,694.25
05/11/17	EFT 7464-7511	\$109,043.58
05/18/17	91707657-91707864	\$1,275,338.49
05/18/17	EFT 7512-7623	\$175,992.98
05/25/17	91707865-91708043	\$2,449,418.29
05/25/17	EFT 7624-7679	\$102,998.77

6. Approve the designation of Finance Director Bonny Lynn as the Chief Fiscal Officer of Coconino County with authority to submit the Fiscal Year 2018 expenditure limitation report to the auditor general, as required by ARS - 41-1279.07(E). **Board of Supervisors**

7. Approve Community Grant funding from District 3 in the amount of \$200 and District 2 in the amount of \$500, for a total of \$700 to Southside Community Association for a Juneteenth event. **Board of Supervisors**
8. Approve Community Grant Funding request from District 1 in the amount of \$3,500.00 and from District 2 in the amount of \$3,000.00 to La Plaza Vieja Neighborhood Association, for a total amount of \$6,500.00, to assist with the costs associated with the historical commemoration of the settlement of La Plaza Vieja Neighborhood with interpretive signs and beautification efforts in Old Town Springs Park. **Board of Supervisors**
9. Approve Community Grant funding from District 2 in the amount of \$1,500.00 and District 4 in the amount of \$200.00 to the Flagstaff Downtown Business Alliance, for a total amount of \$1,700.00, to assist with costs for movie license fees and production costs for Movies on the Square providing free family friendly and safe environment all summer for the community. **Board of Supervisors**
10. Approve Community Grant Funding from District 5 in the amount of \$6,500 and District 4 in the amount of \$500, for a total amount of \$7,000, to To’Nanees’Dizi Local Government to provide support to the community celebration in Tuba City in observance of Independence Day. **Board of Supervisors**
11. Approve the Second Amendment to the Agreement with Treatment Assessment Screening Center, Inc. (TASC) for clients of the Adult Probation Department and the Coconino County Recovery Court for FY 2018 urine and oral fluid testing services in an amount not to exceed \$130,000.00. **Adult Probation**
12. Approve a Memorandum of Understanding between Coconino County and Arizona Department of Economic Security for the County to contribute to occupancy and operating costs associated with co-location at the Comprehensive One Stop located at 1701 N. Fourth Street in Flagstaff, effective February 1, 2017 through June 30, 2019. **Career Center**
13. Approve updated Community Grant Guidelines, including revisions to the grant review process and the reporting requirements of grant applicants. **County Attorney**
14. Approve the acceptance of FY2017 funding from the Administrative Office of the Courts, along with a budget amendment, to provide state funding in the amount of \$27,650 to reimburse the AmeriCorps VISTA member living stipend and related operational expenses for the Law Library AzCourtHelp program. **Courts**
15. Approve the appointment of Lewis S. Levin as Justice of the Peace Pro Tempore, for a period from May 3, 2017, through June 30, 2018, on an as needed basis. **Courts**

16. Approve the on-call appointment of Lewis S. Levin as Judge Pro Tempore for Superior Court in Coconino County, for the term of July 1, 2017 through June 30, 2018 (FY18). **Courts**
17. Approve Fiscal Year 2017 Recovery Court program grants, which includes the Drug, Gang and Violent Crime Control Program Grant totaling \$30,857, the Fill the Gap Grant totaling \$44,629 and use of partial Local Fill the Gap 5% set-aside fund balance totaling \$103,428. **Courts**
18. Approve the second renewal contract for Intensive Outpatient Treatment services with Flagstaff Medical Center, for Fiscal Year 2018, to provide treatment services to the DUI/Drug Court and not to exceed \$140,000 annually. **Courts**
19. Approve the reappointment of Charles Adornetto, Kevin D. Anderson, Christine Brown, Serena Cutchen, Charles Davies, Michael Goimarac, Jared Holland, Carl L. Hughes, Ronald I. Johnson, Paul Julien, Daniel R. Luster, Gerald McCafferty, Rebecca Plevel, Robert Rantz, Michelle Ratner, Susan Slasor, James Speed, Joshua Steinlage and Bob Van Wyck as Justices of the Peace Pro Tempore, for a twelve-month period from July 1, 2017, through June 30, 2018, on an as needed basis. **Courts**
20. Approve the fourth renewal of an Agreement with SKY Engineering and Construction for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
21. Approve the fourth renewal of an Agreement with Loven Contracting Inc for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
22. Approve the fourth renewal of an Agreement with BWC Enterprises Inc dba Woodruff Contraction for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
23. Approve the first renewal of an Agreement between IMEG Corporation and the County for on-call professional electrical engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Finance**
24. Approve the first renewal of an Agreement between Hubbard Merrell Engineering Inc. and Coconino County for on-call professional structural engineering services from August 1, 2017 to July 31, 2018, in an amount up to \$250,000 per project. **Finance**
25. Approve the recommended Property, Casualty, and Workers' Compensation Insurance Coverage Package for FY18. **Human Resources**

26. Approve the OnBase (EDMS) Annual Maintenance Contract Renewal with Databank and Hyland Software for FY 2018 in the amount of \$58,636.58.
Information Technology
27. Approve an agreement between Nexxus Consulting and Coconino County in the amount of \$86,000, as part of the contract with the City of Flagstaff, to provide federal consulting services for the period of July 1, 2017 through June 30, 2018.
Public Affairs
28. Approve the purchase of one 2017 Caterpillar 420F Backhoe Loader under City of Tucson Contract No. 161534-01 from Caterpillar Inc., in the amount of \$130,869.00. **Public Works**
29. Approve repairs to Mack trucks by authorized dealer, Vanguard Truck Center, not to exceed \$100,000 for FY2018. **Public Works**
30. Approve the purchase of auto parts under AZ State Contract from Grand Canyon Auto Supply (NAPA) not to exceed \$80,000 for FY18. **Public Works**
31. Approve repairs to County trucks by RWC International, based on AZ State Contract ADSP013-040708, for heavy truck alignments, not to exceed \$60,000 for FY2018. **Public Works**
32. Approve the repair of GMC vehicles by the local authorized dealer, Flagstaff Buick GMC, for Fiscal Year 2018, not to exceed \$80,000.00. **Public Works**
33. Approve the fourth renewal of an Agreement with Pro Petroleum Inc., to purchase bulk fuel for a one year period beginning July 1, 2017, not to exceed \$800,000.00.
Public Works
34. Approve the first renewal of the Agreement between Burgess & Niple, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
35. Approve the first renewal of the Agreement with Civiltec Engineering, Inc. and the County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
36. Approve an On-Call Agreement between Dennis L. Lopez & Associates, LLC, and the County to provide professional appraisal services, not to exceed \$60,000 for a one year period. **Public Works**

37. Approve the first renewal of an Agreement between Entellus, Inc. and the County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
38. Approve the first renewal of an Agreement with CRM of America, LLC, to provide waste tire disposal for a one year period in the amount of \$173,662.00. **Public Works**
39. Approve the first renewal of the Agreement with HELM Consultants LLC and the County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
40. Approve the purchase of one 2017 Caterpillar 966M Wheel Loader under City of Tucson Contract No. 161534-01 from Caterpillar Inc., in the amount of \$426,212.00. **Public Works**
41. Approve the first renewal of the Agreement between Stanley Consultants, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
42. Approve the first renewal of an Agreement between Turner Engineering, Inc. and the County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
43. Approve the first renewal of the Agreement between The WLB Group, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**

The Board will resolve as the Board of Deposits.

Board of Deposits Consent Agenda:

44. Approve the Banking Services Agreement with J.P. Morgan Chase Bank, N.A., effective July 1, 2017, for 3 years, to June 30, 2020, with the option of one 2-year renewal, for a total of 5 years. **Treasurer**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control Consent Agenda:

45. Approve the first renewal of the Agreement between Burgess & Niple, Inc. and Coconino County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**

46. Approve the first renewal of the Agreement with Civiltec Engineering, Inc. and the County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
47. Approve an On-Call Agreement between Dennis L. Lopez & Associates LLC and the Coconino County Flood Control District to provide professional appraisal services, not to exceed \$60,000 for a one year period. **Flood Control**
48. Approve the first renewal of an Agreement between Entellus, Inc. and the County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
49. Approve the first renewal of the Agreement with HELM Consultants LLC and the County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
50. Approve the first renewal of the Agreement between Stanley Consultants, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
51. Approve the first renewal of an Agreement between Turner Engineering, Inc. and the County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
52. Approve the first renewal of the Agreement between The WLB Group, Inc. and Coconino County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

53. Approve ADHS IGA 16-099160, Amendment No. 4 between the Coconino County Public Health Services District (CCPHSD) and the Arizona Department of Health Services (ADHS) for the period of July 1, 2017 to June 30, 2018, in the amount of \$712,760 to provide tobacco and chronic disease education and prevention services, injury prevention education, family planning, health policy analysis, and complete public health accreditation activities. **Health District**
54. Approve Contract No. ADHS 17-164920 between the Arizona Department of Health Services and Coconino County Public Health Services District for the period of January 1, 2017 to December 31, 2017, and the corresponding budget amendment increase of \$1,008 to align the total approved cost with the contract amount of \$19,012 to provide HIV Prevention Counseling and Testing services. **Health District**

55. Approve a contract amendment between Coconino Humane Association and Coconino County Public Health Services District to provide Stray Animal Impound Shelter Services from July 1, 2017 through June 30, 2018, in the amount of \$190,779.40. **Health District**
56. Approve a budget amendment for Public Health Accreditation in the amount of \$38,180 to align the total approved costs with the contract amount of \$52,954 and use of \$14,126 in fund balance, to prepare the Public Health Services District for the accreditation site visit and begin implementation of the Workforce Development Plan. **Health District**

The Board will resolve as the Board of Supervisors.

Tentative Budget Adoptions:

57. Consideration and adoption of the FY2018 Tentative budget for Coconino County in the amount of \$192,652,346. **Finance**
58. Consideration and adoption of the FY2018 Tentative Budget for the Fire District Assistance Tax in the amount of \$1,648,531. **Finance**

The Board of Supervisors will resolve as the Boards of Directors of the: Coconino County Flood Control District, Coconino County Jail District, Coconino County Public Health Services District, Library District, Kachina Village County Improvement District, North Stardust and Antelope County Improvement District and the Tusayan Special Street Lighting District.

59. Consideration and adoption of the FY2018 Tentative Budget for the Coconino County Flood Control District in the amount of \$2,051,734. **Flood Control**
60. Consideration and adoption of the FY2018 Tentative Budget for the Coconino County Public Health Services District in the amount of \$15,654,701. **Health District**
61. Consideration and adoption of the FY2018 Tentative Budget for the Coconino County Jail District in the amount of \$23,252,920. **Jail District**
62. Consideration and adoption of the FY2018 Tentative Budget for the Kachina Village Improvement District in the amount of \$1,803,134. **KVID**
63. Consideration and adoption of the FY2018 Tentative Budget for the Coconino County Library District in the amount of \$4,358,279. **Library District**

64. Consideration and adoption of the FY2018 Tentative Budget for the North Stardust and Antelope County Improvement District in the amount of \$18,865. **North Stardust and Antelope County Improvement District**
65. Consideration and adoption of the FY2018 Tentative Budget for the Tusayan Special Street Lighting District in the amount of \$11,400. **Tusayan Special Street Lighting District**

The Board will resolve as the Board of Supervisors.

Break

Work Session - 1:15 p.m.:

66. Presentation and discussion on Fort Tuthill Forest Thinning Project and State Forestry Grant, Greater Flagstaff Forest Partners Agreement, and Vendor Contract. **Parks and Recreation**

Special Session – Action Items:

67. Approve the Independent Contractor Agreement with Perkins Timber Harvesting to provide forest thinning services at Ft. Tuthill in an amount not to exceed \$210,600. **Parks and Recreation**
68. Authorize the Parks and Recreation Department to cost share funds with Greater Flagstaff Forests Partnership to conduct 110 acres of forest thinning treatments at Fort Tuthill County Park, with a maximum amount available for the project at \$104,290, a completion date of no later than September 15, 2017 and authorizing the Parks and Recreation Director to execute all documents pertaining to same. **Parks and Recreation**
69. Approve the acceptance of a pass through grant from the Arizona Department of Forestry and Fire Management in the maximum amount of \$157,470 to conduct forest thinning on the newly acquired 220 acres at Fort Tuthill County Park. **Parks and Recreation**

Executive Session:

70. Discussion of purchase, sale or lease of real property. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. -38-431.03(A)(7) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property. **Facilities**

Work Session - continued:

71. Review and discuss proposed County Communications Plan. **Public Affairs**
72. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon)
- Planning Calendar for 2017
 - Future Agenda Items
 - State and Federal Legislation
 - County Supervisors Association (CSA) Update
 - National Association of Counties (NACo) Update
 - *Report on Committee Assignments (chart attached)*
 - County Manager's Report
 - Chair's Report
- Reports from Supervisors - (Updates on new projects, district budgets, requests for services and initiatives, updates from County staff)
- o District 1 – Supervisor Art Babbott
 - o District 2 – Supervisor Elizabeth Archuleta
 - o District 3 – Supervisor Matt Ryan
 - o District 4 – Supervisor Jim Parks
 - o District 5 – Supervisor Lena Fowler:

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2017.

Wendy Escoffier, Clerk of the Board